

Please Return To:  
Fromm & Company LLC  
PO Box 630588  
Highlands Ranch, CO 80163  
(970) 875-7047

Village East Metropolitan  
District Nos. 1, 2, 4 & 5



\*Please submit (with design!) through residential portal or  
via email at [contact@frommco.us](mailto:contact@frommco.us)\*

**ARCHITECTURAL REVIEW COMMITTEE (ARC) IMPROVEMENT REQUEST**

Name: \_\_\_\_\_ Filing: \_\_\_\_\_ Lot: \_\_\_\_\_

Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Mailing address if different than proposed improvement(s) \_\_\_\_\_

My request involves the following type of improvement: (Please check all that apply)

- |                                      |  |  |   |
|--------------------------------------|--|--|---|
| <input type="checkbox"/> Painting    | <input type="checkbox"/> Deck/Patio Slab | <input type="checkbox"/> Roofing       | <input type="checkbox"/> Drive/Walk Addition  |
| <input type="checkbox"/> Landscaping | <input type="checkbox"/> Patio Cover     | <input type="checkbox"/> Room Addition | <input type="checkbox"/> Basketball Backboard |
| <input type="checkbox"/> Fencing     | <input type="checkbox"/> Other _____     |  |   |

Describe Improvements: (Include sample photos, paint samples (must be mailed in), building materials, colors, landscape plans, fence layout (including location of gate), location on property, etc.)

Planned Completion Date: \_\_\_\_\_ (landscaping must be installed within 1 year of occupancy)

I understand that I must receive approval in order to proceed. I understand that approval does not constitute approval of the local building department and that I may be required to obtain a building permit. I agree to complete improvements promptly after receiving approval. I also understand that I shall maintain proper drainage away from my foundation and not impede proper drainage swales on my lot when installing landscape or building improvements. Upon the completion of my improvement, I hereby authorize access enter onto my property for exterior inspection at a mutually agreed upon time. **Properties that are not in compliance or are delinquent on any fees will not qualify for an ARC submittal until the property is brought into good standing. Please allow thirty (30) days for a response to all requests.**

Date: \_\_\_\_\_ Homeowners Signature: \_\_\_\_\_

**THIS APPROVAL DOES NOT APPLY TO DRAINAGE FROM YOUR LOT OR NEIGHBORING LOTS. QUALIFIED INDIVIDUALS SHOULD MAKE CAREFUL STUDY PERTAINING TO THE PROPER DRAINAGE OF BOTH IRRIGATION AND STORM DRAINAGE OF YOUR LOT AND YOUR NEIGHBORS LOTS. ANY DAMAGES THAT MY RESULT FROM ALTERING THE GOVERNMENTALLY APPROVED GRADE AND/OR DRAINAGE PATTERN WILL BE THE APPLICANT'S SOLE RESPONSIBILITY AND MAY VOID THE HOME WARRANTY.**

ARC Action:

- Approved as Submitted.  
 Approved subject to the following requirements: \_\_\_\_\_

Disapproved: \_\_\_\_\_

Architectural Review Committee Member \_\_\_\_\_ Date: \_\_\_\_\_

Please remember to get any permits that may be required for your improvement from the Town before construction begins.